



Memorandum

To: Chief Academic Officers and Provosts

From: Dr. Paula Compton, Associate Vice Chancellor, Ohio Articulation and Transfer Network

Date: January 3, 2020

Subject: Institutional Appeals Survey Request

Please read the attached memo in reference to institutional transfer credit appeals. Attached you will find additional documents that include:

1. OATN transfer credit appeals definition
2. Appeals reporting tracker (this tracker is optional to use as you wish and acts as a resource tool only)
3. Appeals summary survey to be completed each term (three times a year)

A webinar will be held on **Monday, January 27, 2020 from 1:00-2:00 p.m.** to provide training for institutional representatives completing the end of semester appeals survey and to answer questions about the request. Details to access the webinar are located within the attached memo.

Should you have any questions on the end of semester survey or tracker please contact Mitch Wilson, Director of Articulation and Transfer Technology Initiatives at 614.725.9538 or mwilson@highered.ohio.gov. Questions on policy can be directed to Jessi Spencer, Director of OATN Policy, Budget and Constituent Relations at 614.728.4706 or jspencer@highered.ohio.gov.

Sincerely,